



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

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Monday 7 December 2020

## Notice of Meeting

Dear Member

### Cabinet

The **Cabinet** will meet in the **Virtual Meeting - online** at **3.00 pm** on **Tuesday 15 December 2020**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## The Cabinet members are:-

### Member

Councillor Shabir Pandor  
 Councillor Paul Davies  
 Councillor Viv Kendrick  
 Councillor Musarrat Khan  
 Councillor Naheed Mather  
 Councillor Peter McBride  
 Councillor Carole Pattison  
 Councillor Cathy Scott  
 Councillor Graham Turner

### Cabinet Portfolio

Leader of the Council  
 Culture and Greener Kirklees  
 Children (Statutory responsibility for Children)  
 Health and Social Care  
 Environment  
 Deputy Leader of the Council / Regeneration  
 Learning, Aspiration and Communities  
 Housing and Democracy  
 Corporate

### Emergency Cabinet Portfolio Responsibilities During Covid-19

Cllr Shabir Pandor	Leading the immediate response to the pandemic Leading recovery strategy Public Health
Cllr Peter McBride	Immediate support to business Planning the post-pandemic inclusive economy
Cllr Viv Kendrick	Statutory responsibility for children's social care Safeguarding our most vulnerable children throughout the pandemic
Cllr Musarrat Khan	Statutory responsibility for vulnerable adults Responsible for vulnerable adult social care, and safeguarding our most vulnerable adults throughout the pandemic
Cllr Carole Pattison	Working with schools to maintain services Planning for return to school
Cllr Graham Turner	Financial oversight Resources
Cllr Naheed Mather	Council staff, including staff wellbeing
Cllr Cathy Scott	Engaging and supporting voluntary sector capacity for immediate responses to the pandemic Strengthening place-based working for the future (North Kirklees)
Cllr Paul Davies	Engaging and supporting voluntary sector capacity for immediate responses to the pandemic Strengthening place-based working for the future (South Kirklees)



# Agenda

## Reports or Explanatory Notes Attached

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### Pages

**1: Membership of Cabinet**

1 - 2

To receive (i) details of revised Cabinet Portfolios with effect from 23 November 2020 and note the appointment of Councillor Paul Davies as Cabinet Member for Culture and Greener Kirklees Portfolio and (ii) to receive apologies for absence from Cabinet Members who are unable to attend this meeting.

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**2: Interests**

3 - 4

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**3: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**4: Deputations/Petitions**

The Cabinet will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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## 5: Public Question Time

Due to current Covid-19 restrictions, Members of the Public may submit written questions to the Leader, and/or Cabinet Members.

Any questions should be emailed to [executive.governance@kirklees.gov.uk](mailto:executive.governance@kirklees.gov.uk) no later than 10.00am on Monday 14<sup>th</sup> November 2020.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions shall not exceed 15 minutes. A maximum of 4 questions per person may be submitted.

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## 6: Questions by Elected Members (Oral Questions)

Cabinet will receive any questions from Elected Members (via remote access).

In accordance with Executive Procedure Rule 2.3 (2.3.1.6) a period of up to 30 minutes will be allocated.

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## 7: Half Yearly Monitoring on Treasury Management Activities 2020-2021

5 - 26

To receive half yearly treasury management activity monitoring, covering the period 1 April to 30 September 2020.

**Wards affected:** All

**Contact:** James Anderson, Head of Accountancy

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## 8: Colne Valley Place Partnership - Proposal to provide responsive mental health and wellbeing interventions for young people and families

27 - 34

To consider the allocation of funding of £101,000 from the Place Partnership mental health themed budget to provide a responsive mental health intervention, including counselling, service for young people and families and to deliver a Therapeutic Forest School Pilot in the Golcar, Lindley and Colne Valley Wards.

**Wards affected:** Colne Valley, Golcar, Lindley

**Contact:** Luc Bride, Active Citizens and Places Officer

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**9: Final Report of Ad Hoc Scrutiny Panel on Elective Home Education** 35 - 90

To present the final report of the Ad Hoc Scrutiny Panel – Elective Home Education.

**Wards affected:** All

**Contact:** Sheila Dykes, Principal Governance and Democratic Engagement Officer Tel: 01484 221000

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**10: Amendments to Civil Penalty Policy for Housing related offences** 91 - 112

To outline the changes to the Civil Penalty Policy following the introduction of additional legislation and to seek delegated powers for future minor changes to the policy.

**Wards affected:** All

**Contact:** Stephen Cale, Operations Manager Housing Solutions Service Tel: (01484) 221000

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**11: Local authority COVID Winter Grant scheme** 113 - 120

To set out Council proposals to provide assistance with food utilities and other essential supplies in accordance with the guidance issued by Government.

**Wards affected:** N/A

**Contact:** Natalie Mcsheffrey, Head of Education Relationships and Business, Steven Bird, Head of Welfare and Exchequer Services and Julian Hobson, Senior Manager Welfare and Exchequer Services

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**12: Proposal for the Early Help offer for Children Young People and Families** 121 - 146

A report for information. The paper aims to provide information on the proposed future design of an integrated 0-19 (25) Early Support offer (Family Hubs).

**Wards affected:** All

**Contact:** Jackie Beever, Service Manager Early Support and Michelle Wheatcroft, Head of Service Early Support Tel: 01484 221000

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**13: COVID 19 Community Champions Grant Scheme** 147 - 168

This report seeks approval for the Council to establish a Community Champions grant scheme to support the Community Champions Fund (MHCLG). On 22 October 2020 the Minister for Equalities announced that the Ministry of Housing Communities and Local Government (MHCLG) would provide up to £25m of funding to support those communities who have been shown to suffer disproportionately from COVID 19.

**Wards affected:** All

**Contact:** Jill Greenfield- Service Director Customers and Communities Tel: 01484 221000

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**14: VCS Support Funding over the Christmas Period (Late/Urgent item)** 169 - 172

To consider a proposal to provide Ward Councillors with additional resources to support voluntary and community groups in their Ward who may be impacted by a loss of funding over the Christmas period.

**Contact:** Carl Whistlecraft, Head of Democracy and Place Based Working Tel: 01484 221000

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